



Job Description

Title: PE+ Assistant Head Coach

Classification: M5

Date: June 13, 2016

Approved by: Victor Hernandez

Principal Objective

Under the direct supervision of School Head Coach, the PE+ Assistant Head Coach is responsible for leading excellent quality structured PE classes and recess activities to students in the Redwood City School District. This position will also assist in the training of new staff.

Requirements

Walk Deep (Character + Calling)

- **Integrity:** Honest, follow-through, accepts personal responsibility, accountable.
- **Passionate:** Believes and strives to achieve PCC's mission and vision.
- **Leadership:** Leads by example, inspires both students and peers.

Play Well (Competence + Chemistry)

- **Work ethic:** Ability to work as a team, take initiative, completes work, quality of work, enthusiasm, teachable, effort and participation during trainings.
- **Knowledgeable:** understands PE+ Program material, creativity, communication with PCC staff and school staff.
- **Customer service:** courteous, communication skills with school staff and coworkers.
- **Professionalism:** punctuality, attire, work attitude, attendance.
- **Experience:** 1 year of experience working within the PE+ program preferred, experience teaching and coaching youth sports.
- **Education:** Minimum of high school degree or equivalent

Park Off Campus (Community + Commitment)

- **Teamwork:** Work well with team of coaches, is collaborative, gives and receives constructive feedback, supports others throughout the day and in meetings.
- **Reputation:** Prioritize, build and help strengthen PCC's relationships with the Redwood City Community.
- **Adaptability:** Willingness and ability to take on new and existing tasks and projects; perseveres in difficult situations and/or circumstances or when faced with conflicting priorities.

Physical Requirements

- Be able to stand and move around a large area for up to four hours at a time.
 - At any given time be able to transport up to 30 pounds of equipment.
 - Be able to verbally communicate with students, teachers, and fellow staff.
-

Principal Roles and Responsibilities

- Master and implement assigned PE+ sport and health curriculum.
- Adjust and adapt PE+ curriculum to different aged students of different physical abilities.
- Work with classroom teachers, address classroom behavior and share student progress.
- Plan and lead recess activities.
- Tend to students social and emotional needs throughout the school day.
- Be aware of student safety at all times.
- Set up and breakdown activities throughout the day.
- Attend and participate in staff trainings throughout the year.
- Assist head coach in communicating with school staff.
- Assist head coach in leading team of coaches at school site.
- Helps teams and other sites with day-today needs.
- Strive to live out the PE+ mission and vision.