



Job Description

Title: PE+ Head Coach

Date: June 13, 2016

Classification: M4

Approved by: Victor Hernandez

Principal Objective

Under the direct supervision of PE+ Program Coordinator, the PE+ Head Coach is responsible for leading their team of coaches to implement excellent quality structured PE classes and recess activities to students in the Redwood City School District. This position is also the point person representing PE+ at the school level.

Requirements

Walk Deep (Character + Calling)

- **Integrity:** Honest, follow-through, accepts personal responsibility, accountable.
- **Passionate:** Believes and strives to achieve PCC's mission and vision.
- **Leadership:** Holds others accountable, willing to join a school leadership team, leads by example, inspires both students and peers.

Play Well (Competence + Chemistry)

- **Work ethic:** Ability to work as a team, take initiative, completes work, quality of work, enthusiasm, teachable, effort and participation during trainings.
- **Knowledgeable:** understands PE+ Program material, creativity, communication with PCC staff and school staff.
- **Customer service:** courteous, communication skills with school staff and coworkers.
- **Professionalism:** punctuality, attire, work attitude, attendance.
- **Experience:** 2 years of experience working within the PE+ program preferred, experience teaching and coaching youth sports.
- **Education:** Bachelor Degree preferred, minimum of high school degree or equivalent.

Park Off Campus (Community + Commitment)

- **Teamwork:** Work well with team of coaches, is collaborative, gives and receives constructive feedback, supports others throughout the day and in meetings.
- **Reputation:** Prioritize, build and help strengthen PCC's relationships with the Redwood City Community.
- **Adaptability:** Willingness and ability to take on new and existing tasks and projects; perseveres in difficult situations and/or circumstances or when faced with conflicting priorities.

Physical Requirements

- Be able to stand and move around a large area for up to four hours at a time.
 - At any given time be able to transport up to 30 pounds of equipment.
 - Be able to verbally communicate with students, teachers, and fellow staff.
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Principal Roles and Responsibilities

- Master and implement assigned PE+ sport and health curriculum.
- Plan for implementation of classes throughout the week.
- Adjust and adapt PE+ curriculum to different aged students of different physical abilities.
- Work with classroom teachers, address classroom behavior and share student progress.
- Plan and lead recess activities.
- Tend to students social and emotional needs throughout the school day.
- Set up and breakdown activities throughout the day.
- Lead weekly site meetings.
- Be aware of student safety at all times.
- Helps teams and other sites with day-today needs.
- Helping and coordinating sites with community events.
- Give ongoing feedback to team and be part of the staff evaluation progress.
- Attend and participate in head coaches meetings.
- Attend and participate in the training of staff at trainings throughout the year.
- Attend and participate in weekly head coaches meetings.
- Communicate program needs to school staff.
- Oversight of team of coaches at school site.
- Strive to live out the PE+ mission and vision.